

Criminal Justice Information System (CJIS) Advisory Committee Meeting Summary

Date: August 17, 2004

Location: Iowa Judicial Branch Building, Room #165

Hours: 10:00 a.m. – 2:00 p.m.

Members Present: Dennis Anderson, Mike King, Doug Strike, Larry Grund, Mary Tabor, Lois Leary, Dennis Henderson, Tom Becker, Robert Sosalla, Leesa McNeil, Mike Riepe

Members In Absentia: Gary Maynard, Larry Murphy, Robert Dvorsky, Helen Miller, Lance Horbach, Steve Kettering

Others Present: David Meyers, Dick Moore, Zetta Pilch, Scott Ruhnke (for Larry Murphy)

Actions Taken: 1) Sheriff Anderson appointed a budget sub-committee to develop a budget request/recommendation to be considered by the full Committee at the September meeting. This budget recommendation is intended to contain a funding request to provide for the ongoing administrative, programmatic, and support costs related to the operations of the Committee as well as the CJIS Board. If, after deliberation, the full Committee approves this funding request it will be forwarded on to the Board for consideration. The budget sub-committee members are Dennis Henderson, Leesa McNeil, and David Meyers. Additionally, Dick Moore volunteered to assist the sub-committee with this effort.

2) By unanimous consent the Committee requested David Meyers to contact other Justice Information Sharing Professionals (JISP) around the country to determine if there are any existing Requests For Information (RFI's) and/or Requests For Proposals (RFP's) available from other jurisdictions that Iowa could use as a starting point for the development of an RFI or RFP for a statewide criminal justice integration plan. Additionally, David was requested to contact SEARCH, the National Consortium for Justice Information and Statistics, to determine if they provide technical assistance and consultation relating to the development of RFI's and RFP's involving statewide integration planning.

3) By unanimous consent the Committee agreed to the following agenda items for the September 21st meeting: 1) The budget subcommittee will give a presentation outlining their recommendation for a funding request related to the ongoing operations of the Committee and the Board. The Committee will discuss and act on that recommendation. 2) The Committee will discuss and act on the case management funding request submitted by the county attorney case management project coalition. 3) David Meyers will present the results of his search for assistance with RFI and RFP development from JISP and SEARCH. 4) Each Committee member will review the integration

recommendations developed by URL Integration and be prepared to discuss those recommendations and possible next steps for Iowa.

Meeting Highlights:

- David Meyers, Iowa CJIS Coordinator, gave a presentation on the status of CJIS funds, which included both past expenditures as well as current unspent balances. Of the \$2.1 million originally available, approximately \$670,000 remains unobligated. These funds are targeted for use in three major areas: case management for county attorneys, electronic transmission of pre-sentence investigations, and the development of a statewide criminal justice integration plan.
- Zetta Pilch, Project Manager for the County Attorney Case Management Project, gave an extensive overview of their project including what they have already accomplished and where they intend to go. There are approximately 20 counties involved who would like to pilot the use of a common case management system/software among themselves. Zetta requested that the Committee commit state resources toward the project to allow them to move forward and prepare for eventual integration. A lengthy question and answer period followed the presentation. The Committee deferred any decision on the funding request until the September meeting and requested that Zetta provide additional information in writing.

Next meeting:

Tuesday, September 21, 2004
10:00 a.m. – 2:00 p.m.
Large Conference Room (#165)
Iowa Judicial Branch Building
1111 East Court Avenue
Des Moines, Iowa 50319